



KELSEYVILLE **Unified School District**

TRANSPORTATION DEPARTMENT

5090 Park Avenue, Kelseyville, California 95451
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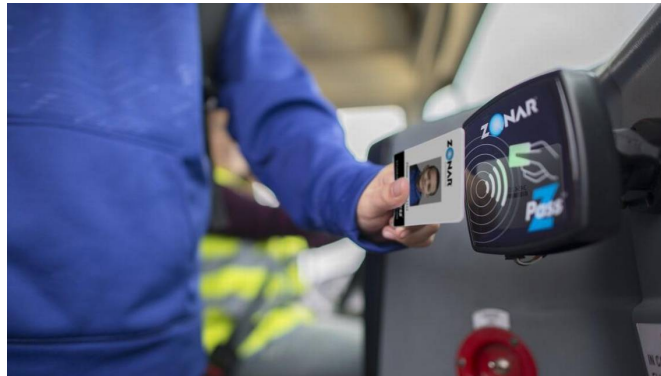
Dear Parents,

As we anxiously await for the number of COVID cases to drop so that we are able to reopen the schools and get students back on campus, I wanted to announce a couple of new changes for the transportation department. We are finally ready to implement our new bus pass system called Zpass as well as announce that **a new COVID 19 Waiver of Liability form must be completed and turned in before your child will be able to ride the bus. If you have more than one child, we must have a completed form for each child that will be riding the bus.**

Zpass:

Every student that rides the bus is now required to have a bus pass. The bus pass is an RFID card that the students will scan when they get on and off the bus. This will provide us with the exact GPS location of the bus, exactly who is on the bus at any given time, and where and when they entered and exited. It will also provide us with complete ridership information including what is required to be able to back trace anyone exposed to COVID. The transportation department also receives a lot of calls from parents looking for their child because they didn't arrive at their expected destination as planned. This system will be a great tool to help locate those missing students. The bus pass does not contain any personal information so there is no concern about privacy issues should the card get lost.

Please instruct your child to make sure they have this pass with them every time they ride the bus. For the younger children, we recommend attaching them to their backpack with the included retractable carabiner. The older students will receive a lanyard instead of the carabiner.



Field / Sports Trips:

At this time, students are not required to have a bus pass to ride the bus on field trips or sports trips.

Special Education Transportation:

For students that have IEPs which provide for transportation (i.e. students that normally ride the small, special education buses), no further action is required. We will still use the Zpass system to have the benefit of the ridership information, but the drivers will keep the bus passes and will scan them for the students as they get on or off the bus.

Zpass Policy for Students on General Education Transportation:

- A bus pass is required to ride the bus.

- Students are responsible for their bus pass. Students should keep their bus pass in a safe location.
- **The first bus pass will be provided free of charge. If the pass is destroyed or lost, there will be a \$5.00 fee to replace it.** (For normal wear and tear, cards will be replaced at no charge.)
- If the pass is lost or destroyed, the student will be allowed to continue riding the bus for up to 2 days while waiting for a replacement bus pass. After 2 days, riding privileges will be revoked until a new bus pass has been purchased. Students should contact their school office or the transportation department to get a replacement pass.
- If your child forgets their pass, they will temporarily still be allowed to ride the bus. They need to notify the driver when boarding. The student will be issued a verbal warning at first. If it becomes a habitual problem it may result in suspension of bus riding privileges. The citation process will be followed.
- Bus passes can NOT be shared between students.
- Bus passes do not expire and are valid for the student's entire time at Kelseyville Unified School.

COVID 19 Liability Waiver:

Due to the amount of students we transport, we don't have enough drivers or buses to be able to practice six feet of social distancing while on the school bus. The drivers have been instructed to spread the students out as much as possible, but it is likely that your child will be seated next to or very near another student. If you are not comfortable with this, then it is recommended that you provide your own transportation to and from school. If you understand the risk involved and still want to use the bus for transportation, you must sign and return the Waiver of Liability Form. **We must have a signed waiver on file before your child will receive a bus pass and is able to ride the bus.**

The online form can be completed here:

<https://kvusd.docsonthecloud.com/Forms/TransportWaiver>

Paper forms can be turned in to any school office or the transportation department. They can also be mailed to the bus barn @ 5090 Park Ave, Kelseyville CA 95451.

YOUR CHILD WILL RECEIVE A BUS PASS ONCE WE HAVE RECEIVED A BUS STOP ASSIGNMENT FORM AS WELL AS A WAIVER OF LIABILITY FORM.

Many of you have already completed the Bus Stop Assignment Form but if you haven't completed a form for the 20/21 school year, the form can be picked up at any school site as well as completed online here:

<https://www.kvusd.org/District/Portal/assigned-bus-stop-location-form>.

We look forward to transporting your children again. Feel free to contact the transportation department if you have any questions. 279-1507 or dferrell@kvusd.org.



Dave Ferrell
Director of Transportation